



21st August 2019

IB Diploma class of 2021

Dear IBDP Parents and Students (Years 12 and 13)

**Re: Online course enrolment 2019-20**

Welcome back from summer break and to the 2019/20 academic year.

The purpose of this correspondence is to inform you of processes in place regarding the new offerings of online course content through our partner Pamoja to IB Diploma students at Chatsworth International School.

My role in this process is to ensure that students are aware of the manner in which our online course content (administered by 'Pamoja Education') is delivered, administered and assessed. In my role of Online Course Coordinator I will be your point of contact should you have any questions about the online courses, and can be contacted at [rstewart@chatsworth.sg](mailto:rstewart@chatsworth.sg) should you have any queries.

My role will also involve monitoring that students undertaking online courses are up to date with their work and assessments, though it must be understood by all students that it is ultimately they who are responsible for adhering to deadlines and meeting other course requirements when undertaking courses through Pamoja. With this being the case, it is crucial that students undertaking Pamoja courses are organised, motivated and practice good time management skills.

This is a new and exciting era for Chatsworth International School and as a school, we are proud to offer an expanded range of IB Diploma Courses. Please do contact me should you have any queries, and please also ensure that the completed student contract is returned as above.

Yours sincerely,

**Roy Stewart**

Online Course Coordinator