



23 August 2019

Dear Parents and Guardians,

Re: SchoolsBuddy, Bukit Timah

SchoolsBuddy provides every family at Bukit Timah campus with access to Co-Curricular Activities (CCA) sign-ups, Extra-Curricular Activities (ECA) sign-ups as well as other special event registrations, such as Parent Teacher Student Conferences (PTSCs). The SchoolsBuddy platform works online through a website, and is also accessible through an app available on Android and iOS devices.

The Chatsworth Bukit Timah SchoolsBuddy portal address is:
<https://chatsworth-bt.schoolsbuddy.net>. **We suggest you sign-up for the first time using the website, instead of the app.**

Families new to Chatsworth Bukit Timah Campus will receive a registration email from the SchoolsBuddy system. Please follow the instructions contained in the email to activate your parent account. If you already have access to the Bukit Timah Campus SchoolsBuddy Portal but you receive an activation email, you can simply disregard the activation email.

For your convenience, you may install the SchoolsBuddy iOS or Android app, as you can receive notifications, it maintains a "diary" of events for you, and it will remember your sign in details. As we continue to maximise the use of this application, having ready access will make signing up for school events more convenient.

If you ever require assistance with accessing your SchoolsBuddy account, please feel free to send me an email or drop into the IT Office in Block D beneath the main hall.

Kind regards,

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