



Thursday August 22nd, 2019

## re: Uniform Expectations and Hoodies

Dear Secondary Students, Parents and Guardians,

As we begin the new academic year, we would like to clarify a few issues around the school uniform and what expectations are for students moving forward.

First, please note that the only hoodie that is permitted at Chatsworth is the Chatsworth hoodie. In the past, we have allowed dark blue and black hoodies/sweatshirts, but we have found that there is far too much variation and in order to improve the overall look and feel on campus, we are only allowing the Chatsworth hoodies this year. Please remember, the hoodie is not a mandatory item of clothing - it is completely optional.

We understand that certain hoodie sizes are not available right now, but we have recently reordered a number hoodies in larger sizes for those students who have indicated they want something a little larger. We expect these hoodies to be available for purchase by the middle of September. Until that time, we still expect to see only Chatsworth hoodies on campus. Students in other hoodies or sweatshirts will be asked to remove them and store them in their lockers and repeat offenders will be subject to our three-step procedures.

Also, we wish to remind all students that only Chatsworth issued shorts, skirts, pants and skorts are acceptable to be worn - including on days where house shirts are encouraged. In the past, we have seen students taking the house-shirt days as an opportunity to wear shorts that are not part of the Chatsworth uniform - this is not acceptable and is outside our uniform policies. Similarly, team uniforms are not part of the regular school uniform and team jerseys are only allowed to be worn on game days - in combination with normal school uniforms. We direct students to our three-step procedure for this matter also.

In addition, we wish to remind all students, parents and guardians that the integrity of the school uniform is something that reflects on our entire community. We have seen situations on dress-down days where students are wearing their Chatsworth shirt with jeans, non-Chatsworth shorts, etc. The school uniform is to be worn fully and proudly on

---

**Chatsworth International School Pte Ltd**  
UEN: 199405288W | GST Reg No.: M2-0126395-6

[www.chatsworth.com.sg](http://www.chatsworth.com.sg)

**Bukit Timah Campus (K1 - Y13)**  
72 Bukit Tinggi Road, Singapore 289760  
Tel: (65) 6463 3201 | Fax: (65) 6463 3202 | Email: [information.bt@chatsworth.com.sg](mailto:information.bt@chatsworth.com.sg)

**Orchard Campus (K1 - Y6)**  
37 Emerald Hill Road, Singapore 229313  
Tel: (65) 6737 5955 | Fax: (65) 6737 5655 | Email: [information.orchard@chatsworth.com.sg](mailto:information.orchard@chatsworth.com.sg)





dress-down days - or not at all. Please remember to come to school in full school uniform or completely in non-uniform clothing - partly uniformed or mix-and-match will not be accepted. The PHE Department has also made their uniform expectations clear and students are directed to the website for more information.

Finally, we wish to remind our community of our three-step process for uniform infractions:

**Step 1:** Students will be reminded of the uniform policy and a note made on Managebac for internal tracking - parents and guardians will not be notified.

**Step 2:** Students will speak to their Year Group Coordinator or Dean of Students and parents or guardians will be notified by email.

**Step 3:** Students will be sent home to change into proper uniform, or be asked to have the uniform delivered to them - they will not be permitted to attend classes (including assessments) until they are in full school attire.

**Please note:** Repeat offenders will be subject to further disciplinary action and an escalation of steps should the need arise - all uniform issues are dealt with on a case by case basis and the school reserves the right to determine levels of acceptability for all uniform and non-uniform concerns.

Should you have any questions about the uniform, [we direct you to the school website](#) which clearly outlines uniform expectations. Further questions or concerns can be directed to Mr. Rob Newberry - Dean of Students.

We believe the Chatsworth uniform is a source of strength and pride and we thank you for your continued cooperation and support in this matter.

Sincerely,

Rob Newberry  
[rnewberry@chatsworth.com.sg](mailto:rnewberry@chatsworth.com.sg)  
Dean of Students  
Bukit Timah Campus