



5th December 2019

Dear Parents, Guardians, Students of Mrs. Melis,

**Re: Maternity Leave Cover for Mrs. Melis**

As you know, Mrs. Melis will go on maternity leave for Quarter 3 of this academic year. Mrs Melis has been meticulously planning her maternity leave for the past while now.

We are pleased to confirm that Mrs. Chatterjee will take Mrs. Melis' classes during this time. Mrs. Chatterjee is no stranger to Chatsworth, she, in fact, was Mrs. Melis' cover teacher previously and knows her classes and curriculum well. Mrs. Chatterjee has been a substitute teacher with us for the past year. Previous to Chatsworth, Mrs Chatterjee taught History, Geography and Civics at Global Indian International School (Singapore), and at a High School in India in the past.

Please note that major assessments for the IBDP1 & 2 History classes will be graded by Mrs. Melis. This includes Year 13 mock examinations and two practice papers for Year 12.

Mrs. Chatterjee may be contacted at: [secraka-sub@chatsworth.com.sg](mailto:secraka-sub@chatsworth.com.sg).

We wish Mrs. Melis congratulations on the upcoming birth of her second child!

Sincerely,

**Mark McCallum**  
Campus Principal (Bukit Timah)  
and Head of Secondary