



September 12, 2019

Dear Parent/Guardian,

Re: MUNOFS Conference

In the MUN CCA student participants simulate the actual UN. They role-play as delegates, assuming the role of national in a committee/council. Students also participate in MUN conferences outside the school where they engage in intellectually stimulating discussions with peers who are equally passionate about current affairs. Your child has signed up to attend the MUNOFS Conference on November 1st-3rd at the Overseas Family School (OFS) in Pasir Ris.

Attached is a timetable of activities. On Friday, November 1, students will be transported to OFS from Chatsworth but will be responsible for their own transportation home at 6:45pm. On Saturday and Sunday, November 2-3, students are expected to be at Overseas Family School, 81 Pasir Ris Heights Singapore, 519292 at approximately 8:15 am, by their own means of transportation. Students are also responsible for their own transportation home when activities adjourn at 5:00 pm on Saturday and Sunday. Please make arrangements to pick up your child or advise them on how to get home from OFS.

The conference fee is S\$110. Our school will cover part of the conference fee. Please pay S\$ 92 and submit the consent form to Ms Nazira at the secondary office by September 20th, 2019.

Please refer to the timetable on the following page for further details. If you have any questions, please do not hesitate to contact Mr Ballgobin or Mr Chang.

Kind regards,

Mr Kamlesh Ballgobin
kballgobin@chatsworth.com.sg

Mr Leonard Chang
lchang@chatsworth.com.sg

Chatsworth International School Pte Ltd
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Below is the timetable of activities provided by MUNOFS. Please note the start and end times each day.

Day / Date	Timing	Activities
<i>(All registration will take place on Day 1 before the start of the conference)</i>		
Day 1 (Friday, 1 November)	2:30 p. m -3:15 p.m.	Registration
	3.15 p.m. - 4.30 p.m.	Opening address and welcome in the auditorium
	4.30 p.m. - 5.30 p.m.	YLWs and guest speakers (Session 1)
	5.30 p.m. - 5.45 p.m.	Break
	5:45 p.m - 6.45 p.m.	YLWs and guest speakers (Session 1)
	6.45 p.m.	Adjournment for Day 1
Day 2 (Saturday, 2 November)	8:15 a.m.	Arrival of Delegates
	8:45 a.m.	Delegates to go to their committee rooms
	9:00 a.m.	Chairs' welcome and opening speeches in committee rooms
	9:30 a.m. – 12:00 p.m.	Consensus Building, Lobby & Merge
	12:00 p.m. – 1:00 p.m.	Lunch (and Approval Panel continues)
	1:00 p.m. – 4:30 p.m.	Committees in session
	5:00 p.m.	Adjournment for Day 2
Day 3 (Sunday, 3 November)	8:00 a.m.	Arrival of Delegates
	8:30 a.m. – 12:00 noon	Committees in session
	12:00 p.m. – 12:45 p.m.	Lunch
	12:45 p.m. – 4:30 p.m.	Committees in session
	4:30 p.m. – 5:00 p.m.	Closing Ceremony in Auditorium
	5:00 p.m.	End of MUNOFS XII and YLW 2019



LETTER OF AUTHORISATION AND CONSENT (FIELD TRIP)

This form must be completed and submitted to the school for your child to be allowed to attend the field trip to: _____

Student's Name ("Child/Ward")		
Student's Year/Class		Student's NRIC/FIN No.
Emergency Contact No. (Hp)		Student's Hp
Student's Medical / Dietary Concerns		
Alternative Pick-up / Drop-off Instructions from Parents		
Address of Field Trip		
Date(s) of Field Trip		

Terms & Conditions

1. To the extent permitted by law, Chatsworth International School Pte Ltd ("the School"), its employees or agents acting in the course of their employment shall not otherwise be liable to the Parent/Guardian and the Child/Ward whether in contract, tort (including negligence or breach of statutory duty) or otherwise, for any loss or damage (including but not limited to any loss of or damage to the Child/Ward's personal belongings) arising directly or indirectly from the Trip
2. In any event and to the extent permitted by law, the School, its employees or agents shall not be liable to the Parent/Guardian and Child/Ward in contract, tort (including negligence or breach of statutory duty) or otherwise for any loss, damage, costs or expenses of any nature whatsoever incurred or suffered by the Child/Ward and/or the Parent/Guardian (a) of an indirect or consequential nature or (b) for any economic loss.

I allow / do not allow* my Child/Ward* to participate in Chatsworth International School Pte Ltd's above trip having understood and accepted the terms and conditions set out above.

Name of Parent / Guardian

Signature

NRIC/FIN/Passport No.

Date

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Cert No.: EDU-2-2047
Validity: 12-11-2016 to 11-11-2020

01/08/19

QP33/F05 Rev 7